SAMPLE - Department of Obstetrics and Gynecology Delineation of Privileges Form

Appointment: ________________    Reappointment: ________________

Applicant Name: ________________________________________________________________

In accordance with the basic requirements of The Joint Commission and the professional standards of this hospital, the Department of Obstetrics and Gynecology has established minimum standards for appointment/reappointment to the medical staff of the hospital. In addition to the criteria stated in [insert name of applicable policy/policies], all candidates for appointment/reappointment must fulfill the following requirements.

QUALIFICATIONS FOR PRIVILEGES

Note: If any privilege(s) is/are covered by an exclusive contractual agreement, physicians who are not a party to the contract are not eligible to request the privilege(s), regardless of education, training, and experience.

Obstetrics consists of and includes the diagnosis and management of all conditions occurring during pregnancy, from the time of conception through the postpartum period.

The practice of gynecology consists of and includes the diagnosis and treatment of diseases peculiar to the female reproductive tract and includes disease conditions of the mammary glands and urinary tract.

Basic Education: M.D. or D.O.

Obstetrics:

Department members with privileges in this category are graduates of an approved medical or osteopathic school with successful completion of an approved residency training program in obstetrics and gynecology and are admissible for examination for certification and must obtain board certification by the American Board of Obstetrics and Gynecology within five years of initial appointment. Members of the medical staff appointed prior to January 1, 1992, will be exempt from this regulation.

Required previous experience for Obstetrics Core: An applicant must be able to demonstrate that he/she has performed at least 100 deliveries during the past 24 months.
SAMPLE - Department of Obstetrics and Gynecology Delineation of Privileges Form

Gynecology:
Department members with privileges in this category are graduates of an approved medical or osteopathic school with successful completion of an approved residency training program of at least 36 months in obstetrics and gynecology and are admissible for examination for certification and must obtain board certification in gynecology within five years of initial appointment. Members of the medical staff appointed prior to January 1, 1991 will be exempt from this regulation.

Required previous experience for Gynecology Core: An applicant must be able to demonstrate that he/she performed at least 50 gynecological surgical procedures during the past 24 months and provides references from the residency director or chief or chair of gynecology from another hospital at which the applicant was affiliated in the last two years.

Reappointment requirements: To be eligible to renew core privileges in obstetrics and/or gynecology, the applicant must meet the following privilege criteria:

• Current demonstrated competence and an adequate volume of experience with acceptable results, reflective of the scope of privileges requested, for the past 24 months, based on results of ongoing professional practice evaluation and outcomes
• Evidence of current ability to perform privileges requested

Consulting obstetrics privileges may be awarded to physicians who meet the requirements for core privileges, but do not admit or actively treat patients at this hospital.

Consulting gynecology privileges may be awarded to physicians who meet the requirements for core privileges, but do not admit or actively treat patients at this hospital.

Special Privileges for Obstetrics and Gynecology:
To be eligible to apply for a special privilege, the applicant must provide evidence of completion of an approved and recognized course or acceptable supervised training in residency or fellowship and provide documentation of current competency.

CORE PRIVILEGES
Privileges included in the Obstetrics Core:

➢ Admission, work-up, consultation, diagnosis, and the treatment of female patients of all ages presenting in any condition of pregnancy –

These privileges include:

• Resuscitation of infant
• Management of high-risk pregnancy, including such conditions as preeclampsia, post-datism, third trimester bleeding, intrauterine growth restriction, premature rupture of membranes, premature labor, and multiple gestation
• Management of patients with/without medical surgical or obstetrical complications for normal labor, including toxemia, threatened abortion, normal puerperal patient, normal antepartum and postpartum care, postpartum complications, fetal demise
• Treatment of medical complications of pregnancy, including pregnancy-induced hypertension, chronic hypertension, diabetes mellitus, renal disease, coagulopathies, cardiac disease, anemias and hemoglobinopathies, thyroid disease, sexually transmitted disease, pulmonary disease, thromboembolic disorders, infectious disease, ectopic pregnancy, and other accidents of pregnancy, such as incomplete, complete, or missed abortion

COPYRIGHTED
This document is a work product of Coverys’ Risk Management Department. This information is intended to provide general guidelines for risk management. It is not intended and should not be construed as legal or medical advice. Your organization should add to and modify this tool to address the compliance standards and regulations applicable in your state or organization.

Updated: December 2016
SAMPLE - Department of Obstetrics and Gynecology Delineation of Privileges Form

- Admitting patients and performing history and physical exam, conducting work-up, obtaining consultation, diagnosing and non-surgically treating female patients of all ages presenting with illnesses, injuries, and/or disorders of the reproductive system.

The core privileges include the following procedures and such other procedures that are extensions of the same techniques and skills:

- Amnioinfusion
- Amniocentesis
- Amniotomy
- Application of internal fetal and uterine monitors
- Augmentation and induction of labor
- Cesarean hysterectomy
- Cesarean section
- Operative vaginal deliveries (including vacuum extraction, breech extraction, low or mid forceps, including rotations)
- Cerclage
- Cervical biopsy or conization of cervix in pregnancy
- Circumcision of newborn
- External version of breech
- Hypogastric artery ligation
- Interpretation of fetal monitoring
- Manual removal of placenta - uterine curettage
- Medication to induce fetal lung maturity
- Normal spontaneous vaginal delivery
- Obstetrical ultrasound
- Pudendal and paracervical blocks
- Repair of fourth-degree perineal lacerations or cervical or vaginal lacerations
- Drainage of vaginal hematoma
- All breech deliveries
- Operative procedures for inversion of uterus.

Consulting privileges in obstetrics include:
1) Participation in teaching activities of the department
2) Participation in the conferences of the department, and
3) Providing consultation in the diagnosis and treatment of patients in obstetrics

Privileges included in the Gynecology Core:
Admitting patients and performing history and physical exam, conducting work-up, obtaining consultation, diagnosing, and providing pre-operative, intra-operative and post-operative care necessary to correct or treat female patients of all ages presenting with illnesses, injuries, and/or disorders of the gynecologic system, and non-surgically treating illnesses, injuries, and/or disorders of the mammary glands and/or urinary tract.

The gynecology core privileges include the following procedures and such other procedures that are extensions of the same techniques and skills:

- Adnexal surgery, including ovarian cystectomy, oophorectomy, salpingectomy, and conservative procedures for treatment of ectopic pregnancy
- Aspiration of breast masses

COPYRIGHTED

This document is a work product of Coverys' Risk Management Department. This information is intended to provide general guidelines for risk management. It is not intended and should not be construed as legal or medical advice. Your organization should add to and modify this tool to address the compliance standards and regulations applicable in your state or organization.

Updated: December 2016
SAMPLE - Department of Obstetrics and Gynecology Delineation of Privileges Form

- Cervical biopsy, including conization, colpocleisis, colpoplasty, colposcopy, cystoscopy as part of gynecological procedure
- Diagnostic and therapeutic D&C
- Pregnancy termination up to 13 weeks (dilation and evacuation)
- Diagnostic and operative laparoscopy
- Endometrial ablation
- Exploratory laparotomy (for diagnosis and treatment of pelvic pain, pelvic mass, hemoperitoneum, infection, endometriosis and adhesions)
- Gynecologic sonography
- Hysterectomy (abdominal, vaginal, including laparoscopic)
- Hysterosalpingography
- Hysteroscopy (diagnostic or operative)
- I&D of pelvic abscess
- Incidental appendectomy
- Metroplasty
- Myomectomy-abdominal
- Operation for treatment of early stage carcinoma (of the vulva, vagina, cervix, uterus, fallopian tube, ovary)
- Operation for treatment of urinary stress incontinence (vaginal approach, retropubic urethral suspension, sling procedure)
- Operation for uterine bleeding (abnormal and dysfunctional)
- Operation for sterilization (tubal ligation, transcervical sterilization)
- Repair of (rectocele, enterocele, cystocele, or pelvic prolapse)
- Tuboplasty and other infertility surgery
- Uterosacral vaginal vault fixation
- Uterovaginal, vesicovaginal, rectovaginal and other fistula repair
- Vulvar biopsy
- Vulvectomy - simple
- Cystotomy/cystostomy, paravaginal repair, pubovaginal urethral suspension/sling
- Sacrocolpopexy
- Scarpsinous ligament suspension
- Uterosacral culposuspension

Consulting privileges in gynecology include:

1) Participation in teaching activities of the department
2) Participation in the conferences of the department, and
3) Providing consultation in the diagnosis and treatment of patients in gynecology

You may delete a core privilege from the list if you do not intend to perform it or it is not in the realm of your current clinical competency. Please strike through and initial the privilege that you do not wish to request.
# Delineation of Privileges Form

## Obstetrics Core Privileges

## Obstetrics Consulting Privileges

## Gynecology Core Privileges

## Gynecology Consulting Privileges

## Obstetrics Special Privileges

<table>
<thead>
<tr>
<th>Initial</th>
<th>Continue</th>
<th>Approved</th>
<th>Not Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

None defined at this time.

The special privileges designated below require special training and are not considered part of the core privileges.

## Gynecology Special Privileges

<table>
<thead>
<tr>
<th>Procedure</th>
<th>Approved</th>
<th>Not Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collagen injection</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Initial:** Evidence of a didactic course and a minimum of two proctored cases - Physicians who performed these procedures prior to May 2008 are grandfathered.

**Continue:** Documentation of two procedures within the previous 24 months.
**SAMPLE - Department of Obstetrics and Gynecology Delineation of Privileges Form**

<table>
<thead>
<tr>
<th>REQUESTED</th>
<th>APPROVED</th>
<th>NOT APPROVED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial</td>
<td>Continue</td>
<td></td>
</tr>
<tr>
<td>Laser privileges: YAG, CO2, etc.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Initial</strong>: Completion of an approved eight-hour minimum CME course which includes training in laser principles and safety, basic laser physics, laser tissue interaction, discussions of the clinical specialty field and hands-on experience with lasers - A letter outlining the content and successful completion of the course must be submitted. Alternatively, documentation of successful completion of an approved residency in a specialty or subspecialty, which included training in laser principles and safety, basic laser physics, laser tissue interaction, discussions of the clinical specialty field, and a minimum of six hours observation and hands-on experience with lasers, may be submitted.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Continue</strong>: Documentation of 20 cases combined per reappointment period</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Anterior colposuspension with mesh (Avaulta, Perigee)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Initial</strong>: Evidence of a didactic course and a minimum of two proctored cases - Physicians who performed these procedures prior to May 2008 are grandfathered.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Continue</strong>: Documentation of two procedures within the previous 24 months</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adiana procedure</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Initial</strong>: Evidence of an approved course complete with hands on and didactic training and a minimum of three proctored cases</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Continue</strong>: Documentation of two procedures within the previous 24 months</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**COPYRIGHTED**

This document is a work product of Coverys' Risk Management Department. This information is intended to provide general guidelines for risk management. It is not intended and should not be construed as legal or medical advice. Your organization should add to and modify this tool to address the compliance standards and regulations applicable in your state or organization.

Updated: December 2016
SAMPLE - Department of Obstetrics and Gynecology Delineation of Privileges Form

I understand that by making this request I am bound by the applicable bylaws and policies of the medical staff and the hospital, and I hereby stipulate that I meet the minimum threshold criteria for this request.

Applicant: ____________________________ Date: __________

Department Chief: ____________________________ Date: __________

Department Chairman: ____________________________ Date: __________